

The Village Parlor

EMPLOYMENT APPLICATION

Last Name	First Name	Middle Initial	Today's Date
Street Address		Apt #	Home Telephone ()
City	State	Zip	Business Telephone ()
Email Address			Mobile Telephone ()
Have you ever worked for The Village Parlor before? Yes No If yes, when? Location?			
Are you legally eligible for employment in the United States? Yes No			Date of Birth (only if under 18) / / 18 years or under? Y N
When are you available to begin work?			Are you willing to work overtime if asked? Yes No
Do you have any relatives currently or formerly employed by The Village Parlor? If yes, list names, positions and location:			
Type of employment you are seeking: Full Time Part Time Number of hours desired:			

List the hours you are available to work							
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
From							
To							
<i>(This section is for availability and does not guarantee your work schedule)</i>							
Have you ever been convicted of a felony? Yes No If yes, please explain*:							
*You need not disclose a conviction; a) that was judicially expunged or sealed; b) for a marijuana-related offense over 2 years old; c) if you completed a pre- or post-trial diversion program; or, d) for a misdemeanor for which probation was successfully completed (or discharged) and the case was judicially dismissed. A conviction will not necessarily be a bar to employment.							

EDUCATION

Circle highest grade obtained: 7 8 9 10 11 12 College: 1 2 3 4 5 6 7 Degrees Held: _____

Name of Last School Attended: _____ List training or trade school _____

Which computer programs and software can you operate? (example: Microsoft Office) _____

Other related knowledge, skills or abilities: _____

ACCOMPLISHMENTS

Please list positions of leadership, activities, honors, and accomplishments in school or business for which you are proud:

REFERENCES

List 4 school, business, or personal references that you give permission for us to contact. They should not be related to you.

Name	Telephone (Work or Home)	Known How Long	Relationship to You		
			School	Work	Personal
	()				
	()				
	()				
	()				

FORMER EMPLOYERS <i>List below current and last two employers, starting with the most recent one first. Please include any non-paid/volunteer experience which is related to the job for which you are applying. Please complete even if you attach a resume.</i>					
1	Date (M/D/Y)				
	From	Current Employer (address/type of business)	Salary/Hourly Starting	Position	Reason for Leaving?
	To		Ending # Hours Week		
	Duties Performed				
Supervisor's Name		Phone Number		May we contact?	
2	From	Current Employer (address/type of business)	Salary/Hourly Starting	Position	Reason for Leaving?
	To		Ending # Hours Week		
	Duties Performed				
	Supervisor's Name		Phone Number		May we contact?
3	From	Current Employer (address/type of business)	Salary/Hourly Starting	Position	Reason for Leaving?
	To		Ending # Hours Week		
	Duties Performed				
	Supervisor's Name		Phone Number		May we contact?

I hereby authorize TZC to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable) and previous employers and organizations contacted by TZC to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, employers of any and all claims for providing such information. I understand the misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including dismissal. I understand that I may be required to sign a confidentiality and /or non-compete agreement, should I become an employee of TZC I understand nothing contained in this application, or conveyed during any interview, which may be granted, is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate TZC to hire me. I understand that my employment is at will, which means that it is for no specified period and may be terminated by me or TZC at any time without prior notice for any reason.

Date _____ Signature _____